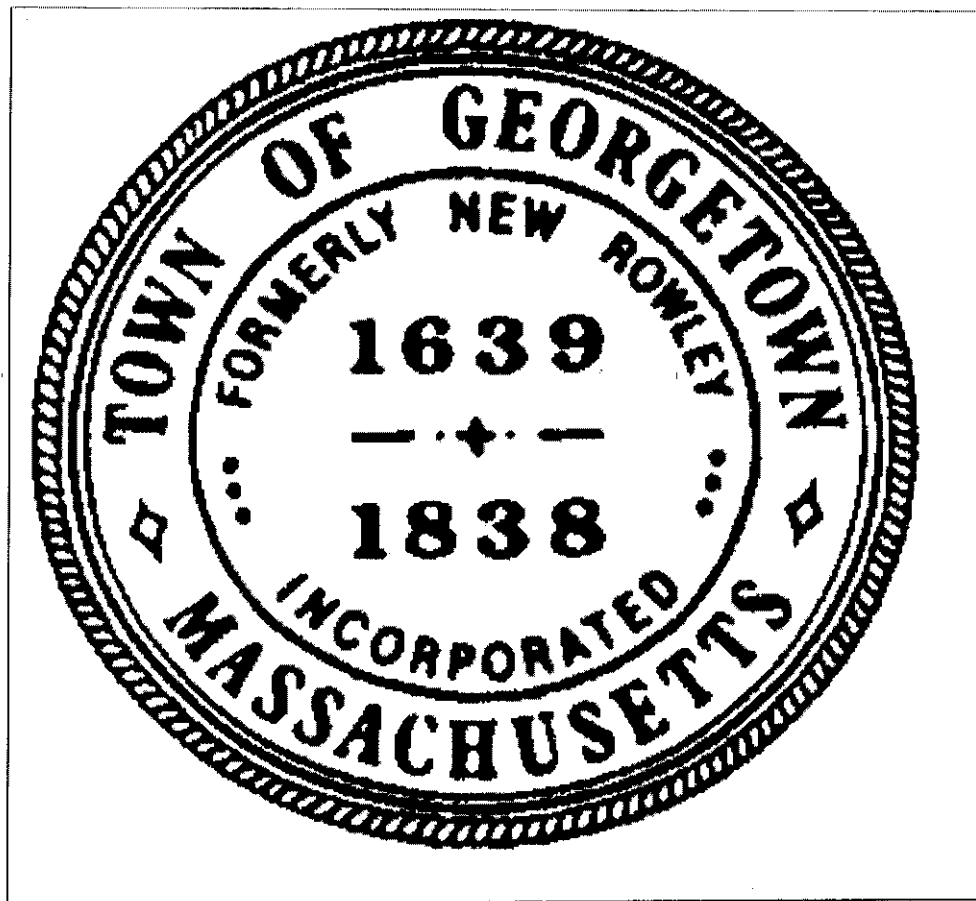


**Finance and Advisory Board**  
**Annual Report and Recommendations**  
**For**  
**Fiscal Year 2018**



**Annual and Special Town Meeting**

**Monday May 1, 2017**

**7:00 PM**

**Georgetown Middle/Senior High School Auditorium**

**Please bring this book with you to the Annual Town Meeting**

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## **Report from the Finance & Advisory Board FY 2018 Budget**

To the citizens of Georgetown:

The budget presented to for Fiscal 2018 at the annual town meeting is balanced.

Each year continues to be challenging as costs rise and funding from the State fails to keep pace creating a structural deficit each year that will only worsen over time.

Core issues for a town like ours are rising costs beyond our ability to control, narrow tax base and limited options for further growth. We don't have a spending problem, we have a revenue problem.

All departments in town have done a masterful job managing limited financial resources while continuing to provide a very high level of service. I must applaud each department manager on their efforts and more importantly their cooperation during these difficult times.

We have made progress. A financial consultant has been retained and has been working with us to identify costs and develop long term planning budgets and spending projections. We have been exploring software to develop a priority-based budgeting. The Town Administrator has been successful in negotiations reducing some insurance costs. Penn Brook and the High School constructions are complete and we have a new senior center. A new Strategic Plan is near completion giving us a roadmap for the enhancement of our required services and better quality of life for future generations.

A lot remains to be done. We need to develop a comprehensive approach that creates predictable revenue streams, pay down debt and avoid taking on new debt in the short term. We need to protect the infrastructure investments we have made. We need to make sure that money is allocated and spent to maintain our buildings. We need to continue to invest in education, we need additional personnel for the police department. All other departments must have the resources to continue the high level of service that we have grown accustomed to receiving. We must fund Capital Planning and replenish the Reserve Fund.

The Finance and Advisory Committee have goals for FY 2018. As many of our meetings are televised, we would like to use that forum to provide citizens with information to help them make financial decisions at town meetings. We hope to have brief presentations on financial topics such as; understanding the tax levy, definitions of such things free cash, stabilization fund etc. We want to show the difference between a Proposition 2 ½ increase and Debt Exclusion. We want citizens to understand how the town borrows money and how it pays it back.

We are planning to have liaisons with the major departments in town. We will have an individual from the Finance and Advisory Committee working with the school department, police

department, fire department and highway department so we can better understand their financial needs and requirements.

Finally, I would again like to thank the department heads for their time and patience working with us to provide the best level of service to people of Georgetown at their lowest cost.

Thanks for the time and effort of the members of the Finance and Advisory Committee.

Respectfully submitted;

Ed Dobie – Chair

Ashley Pierson- Vice Chair

Matt Newhall

Wayne Snow

Sheila Ruth

Robin Olson

John Anderson

# A VOTER'S GUIDE TO TOWN MEETING

Compiled by Moderator Beverly Enos

At Town Meeting, the voter's approve or disapprove moneys allocated to Town departments necessary for operation throughout the following fiscal year.

The Board of Selectmen, School, Highway, Police, and other departments are then bound by this allocation. If they expect to exceed this limit, then they must go back to the taxpayers at a Special Town Meeting and ask for more. It is a popular misconception that the Board of Selectmen or School Committee control the spending of your tax dollar. This is not true, they only get to spend what you allot to them at Town Meeting.

Other decisions are also reached at Town Meeting that affects your day to day living in Georgetown. All zoning by-laws and changes must be approved at Town Meeting as well as street acceptances, license fees and penalties, and requests for purchase of capital equipment.

## Who's Who at Town Meeting:

The **Moderator** presides and regulates the proceedings, decides all questions of order, and makes public declaration of all votes.

The **Finance Committee's** primary duty is to advise and make recommendations to Town Meeting on the budget and other areas of finance. Statutorily, their authority is limited to making transfers from the town's reserve fund to other line items in the budget for extraordinary or unforeseen occurrences.

The **Town Clerk** keeps accurate records of the minutes of Town Meeting and records all votes passed as declared by the Moderator.

**Town Counsel** sees to it that the presented articles are in proper form and is available for consultation with the Moderator on legal questions during the meeting.

The **Board of Selectmen** (or Select board as is more politically correct) is a five person elected board that holds the responsibility of "day to day" operations of the Town. It is this board that sets the time and place for the Town Meeting and prepares and issues the Warrant.

The **Town Administrator** serves as the chief administrative officer and manages the Selectmen's office, prepares for Selectmen's meetings, coordinates with department heads, and is liaison with Town Counsel. At the present time the Town Administrator also serves as the Acting Finance Director.

## The Order of Business:

- Meeting called to order
- Return of the Warrant
- Pledge of Allegiance
- Invocation
- Introduction of visitors
- Complimentary Resolutions (appreciation certificates, etc.)

- Reports of committees
- Consideration of the Warrant Articles
  - What are commonly referred to as “stock items” are called early in the meeting and most often consist of:
    - standard operating budgets, such as Light Department
    - Road Machinery Fund continuation
    - cable television revolving Account
  - Articles then normally follow in numerical order an exception may be by a motion to amend that an article be “taken out of sequence.” On occasion there may be circumstances that make this desirable or necessary. A majority of the voters present must be obtained to move the sequence of articles.

### **Procedure for Each Warrant Article:**

- The Moderator will announce the article number.
- The Motion is made by the appropriate board or sponsor of the article.
- The Moderator may repeat the article.
- A “Second” is required to open the discussion.
- Report of Advisory Committees (usually Finance Committee and/or Planning Board).
- Explanation by appropriate board or petition sponsor.
- Discussion:
  - Those who wish to speak must be recognized by the Moderator. Raising your hand should do it or you may proceed to any of the floor microphones to do so.
  - Once recognized, please state your name and address.
  - Address all remarks to the Moderator and all questions through the Moderator.
  - When the Moderator senses that the meeting is ready to vote, the motion will be repeated prior to the vote being taken.

When discussion has come to a close and the motion has been repeated for clarity, the Moderator will call for a vote.

### **Votes:**

**Voice vote:** Most often this process begins with “All in Favor (raise the voting slips you received when checking in at the meeting)”. If the voice vote (raise of voting slips) has obvious results, the Moderator will then state that the motion passed or failed.

### **Standing count/show of hands:**

If the vote (raise of voting slips) seems too close to call by a voice vote (raise of voting slips), or the vote is immediately questioned by seven voters (“I question the vote”), the Moderator will ask the Tellers to come into the meeting and count the votes. Each Teller has a pre-specified area to count. The Moderator will ask those in favor of the motion to hold up their voting slips- they are counted and the results are tabulated and reported to the Moderator. The process is then repeated for those against the motion. The Moderator will then announce whether the motion has passed or failed and the vote tally.

**Ballot vote:** Voting by secret ballot is done if prior to a standing count, a motion is made and carried to count by written secret ballot. The Town Clerk then disburses specific ballot slips and they are collected in an orderly manner in a ballot box and counted. The results are given to the Moderator who will announce the results to the Town Meeting.

**Once a vote is counted - by standing vote/show of hands or ballot vote - it cannot be questioned.**

## Vote Quantum (Proportion) Required:

### Majority

- to pass an affirmative main motion - (budget etc)
- to pass the acceptance of a road if it is part of a subdivision plan

### 2/3 required

- to amend zoning by-laws
- to appropriate from Stabilization fund
- to take or purchase land or easements (generally)
- to take or purchase land for a Public Domain
- to transfer Municipal land (not for park purposes) to another board or municipal purpose
- to sell or abandon land or easements acquired other than by purchase and held for specific purpose (schools, playgrounds...) in charge of a board or committee other than Selectmen
- to make changes or additions to a Town Map prepared or approved by planning board and adopted by town meeting
- road acceptance if NOT part of a subdivision plan

### 4/5 required

- to PAY UNPAID BILLS FROM THE PREVIOUS YEAR which may be unenforceable due to the insufficiency of an appropriation (at special town meeting 9/10)

## Motions & Terminology

For those who have attended many Town Meetings, the "language" of the meeting may be sometimes somewhat confusing. Massachusetts General Laws and the Town of Georgetown By Laws are full of such terminology in "legalese." The following are some of the most often used motions and a listing of some basic terminology. These are written in, hopefully, an every day understandable language.

## Common Town Meeting Motions:

end the Meeting	"I move to adjourn"	Majority
amending a Motion	"I move to Amend by..."	Majority
end Debate	"I move the Question"	2/3
consider something out of scheduled order	"I move to change the order of business and consider..."	Majority
object to Procedure	"Point of Order"	none - Moderator rules
request another method of voting	"I move that vote be taken by..."	Majority
request counted vote (after vote has been declared)	"I move for a count"	7 voters -
reconsider a vote (must have voted on prevailing side)	"I move to Reconsider....."	Majority
request information	"I request Point of Information"	none - Moderator rules

## **Terminology:**

### **Appropriation**

- An authorization by Town Meeting to make obligations and payments from the treasury for a specific purpose.

### **Assessed Valuation**

- The value set on real or personal property by the Board of Assessors as a basis for setting the tax rate.

### **Capital Budget**

- A multi year plan of spending for large capital items requested by Town Departments. Most of these are voted on individually as warrant articles.

### **Cherry Sheet**

- Called so due to the cherry pink color paper on which it was originally printed.
- A form from the Massachusetts Department of Revenue showing all of the State and County charges and reimbursements to the Town as certified for the following year.
- Supposed to be received by March 1 of each year from the State Tax Commission.

### **Fiscal Year**

- A 12 month period commencing on July 1 to which the annual town budget applies. The moneys appropriated at the May Town Meeting are for the next fiscal year starting July 1.

### **Free Cash**

- The amount of Surplus Revenue over and above uncollected taxes of prior years.
- Free Cash must be certified by the State Director of Accounts.

### **General Fund**

- The major town fund created with town receipts and tax revenues from which the majority of town expenses are met.

### **Operating Budget**

- A plan of proposed spending and the proposed means of paying for it for the next fiscal year.

### **Reserve Fund**

- This fund is established by voters at Annual Town Meeting.
- To use these monies, transfers may be authorized by the Finance Committee and only for "extraordinary and unforeseen expenditures" that do not warrant calling of a Special Town Meeting.
- Any unexpended balance of this fund is closed out to Surplus Revenue at fiscal year end.

### **Stabilization Fund**

- This fund is designed to accumulate amounts for capital and other future spending purposes.
- These moneys may be invested (and accrue interest) by the town.
- These moneys may be appropriated by a 2/3 vote at any Town Meeting for any legal purpose.

### **Surplus Revenue**

- This fund represents the amount by which Cash, Accounts Receivable, and other assets exceed the town's liabilities and reserves.

### **Transfers**

- The town may by majority at any Town Meeting, transfer any amount previously appropriated to any other use authorized by law.



**TOWN OF GEORGETOWN  
FY 2018 BUDGET SUMMARY**

		BUDGET	BUDGET	BUDGET	BUDGET
		2015	2016	2017	2018
<b>REVENUE</b>					
	Taxes	18,213,412	18,645,653	19,594,074	20,301,859
	State Revenue	6,292,799	6,396,313	6,503,458	6,542,731
	Local Receipts/Enterprise	2,306,571	2,506,571	2,555,717	2,600,146
	Other Available Funds	75,149	75,338	238,721	196,635
<b>OTHER REVENUE SOURCES</b>					
	Override				
	Free Cash			174,590	
	Transfer from Stabilization Fund				
	Transfer from Water Dept.	262,164	262,164	262,164	271,147
<b>TOTAL REVENUE</b>		<b>27,150,095</b>	<b>27,886,039</b>	<b>29,328,724</b>	<b>29,912,518</b>
<b>OPERATING EXPENSES BY DEPARTMENT</b>					
<b>General Government</b>					
	Town Meeting Expense	1,600	1,600	1,600	1,600
	Selectmen	98,000	107,000	116,300	107,000
	Administration and Finance	1,212,799	1,318,426	1,316,455	1,386,213
	Operation Support	0	0	0	0
	Town Clerk	96,644	78,148	105,128	87,460
	Land Use	195,136	189,484	182,988	193,579
<b>Total General Government</b>		<b>1,604,179</b>	<b>1,694,658</b>	<b>1,722,471</b>	<b>1,775,852</b>
<b>Public Safety</b>					
	<b>Total Police</b>	<b>1,508,572</b>	<b>1,549,407</b>	<b>1,637,355</b>	<b>1,641,883</b>
	<b>Total Fire</b>	<b>434,579</b>	<b>442,899</b>	<b>472,099</b>	<b>490,987</b>
	Protective Inspections	0	0	0	0
<b>Total Public Safety</b>		<b>1,943,151</b>	<b>1,992,306</b>	<b>2,109,454</b>	<b>2,132,870</b>
<b>Code Enforcement</b>					
	Code Enforcement	128,978	140,334	138,983	140,334
<b>Total Code Enforcement</b>		<b>128,978</b>	<b>140,334</b>	<b>138,983</b>	<b>140,334</b>
<b>Education</b>					
	Public Schools	13,577,807	13,803,254	14,117,029	14,447,684
	School Assessments	620,562	713,062	655,206	694,900
<b>Total of Education</b>		<b>14,198,369</b>	<b>14,516,316</b>	<b>14,772,235</b>	<b>15,142,584</b>
<b>Public Works &amp; Facilities</b>		<b>824,081</b>	<b>833,398</b>	<b>851,549</b>	<b>864,101</b>
<b>Human Services</b>					
	Health Services	105,501	113,420	107,920	107,388
	Special Programs	174,324	199,422	210,240	212,422
<b>Total of Human Services</b>		<b>279,825</b>	<b>312,842</b>	<b>318,160</b>	<b>319,810</b>
<b>Culture &amp; Recreation</b>		<b>351,937</b>	<b>379,832</b>	<b>388,981</b>	<b>402,132</b>
<b>Debt Service</b>					
	Principal	1,768,061	1,656,061	2,037,128	2,000,263
	Interest	1,151,977	1,172,773	1,226,134	1,230,281
<b>Total of Debt Service</b>		<b>2,920,038</b>	<b>2,828,834</b>	<b>3,263,262</b>	<b>3,230,544</b>
<b>Insurance</b>		<b>4,287,077</b>	<b>4,654,932</b>	<b>5,109,341</b>	<b>5,279,891</b>
<b>Overlay/State/Snow &amp; Ice</b>		<b>551,428</b>	<b>568,741</b>	<b>665,000</b>	<b>620,119</b>
<b>TOTAL EXPENSES</b>		<b>27,089,063</b>	<b>27,922,193</b>	<b>29,339,436</b>	<b>29,908,237</b>
<b>TOTAL REVENUES</b>		<b>27,150,095</b>	<b>27,886,039</b>	<b>29,339,436</b>	<b>29,912,518</b>
	Excess Levy	<b>61,032</b>	<b>(36,154)</b>	<b>0</b>	<b>4,281</b>

TOWN OF GEORGETOWN		Expense Detail			
FY2018 BUDGET					
		FY15	FY16	FY17	FY18
Category	Department	Budget	Budget	Budget	Budget
<b>GENERAL GOVERNMENT</b>					
	Town Meeting Expense	1,600	1,600	1,600	1,600
<b>Selectmen:</b>					
	Reserve Fund	96,000	105,000	114,300	105,000
	Selectmen Expenses	2,000	2,000	2,000	2,000
<b>Total Selectmen</b>		<b>98,000</b>	<b>107,000</b>	<b>116,300</b>	<b>107,000</b>
<b>Administration and Finance</b>					
	Personal Services	496,295	518,926	512,708	550,926
	Purchase of Services	716,504	799,500	803,747	835,287
<b>Total Administration and Finance</b>		<b>1,212,799</b>	<b>1,318,426</b>	<b>1,316,455</b>	<b>1,386,213</b>
<b>Licensing &amp; Registration:</b>					
	Town Clerk Personal Services	71,914	55,993	77,883	65,970
	Town Clerk Purchase of Services	24,730	22,155	27,245	21,490
<b>Total Licensing &amp; Registration</b>		<b>96,644</b>	<b>78,148</b>	<b>105,128</b>	<b>87,460</b>
<b>Land Use:</b>					
	Conservation Personal Services	79,102	60,287	61,492	61,314
	Conservation Purchase of Services	3,000	3,000	2,500	2,473
	Planning Board Personal Services	79,724	90,356	78,770	90,356
	Planning Board Purchase of Services	15,106	17,377	17,850	17,377
	ZBA Personal Services	17,344	17,604	21,516	21,839
	ZBA Purchase of Services	860	860	860	220
<b>Total Land Use</b>		<b>195,136</b>	<b>189,484</b>	<b>182,988</b>	<b>193,579</b>
<b>TOTAL OF GENERAL GOVERNMENT</b>		<b>1,604,179</b>	<b>1,694,658</b>	<b>1,722,471</b>	<b>1,775,852</b>
<b>PUBLIC SAFETY</b>					
<b>Police Protection:</b>					
	Personal Services	1,341,289	1,382,124	1,465,572	1,471,954
	Purchase of Services	167,283	167,283	171,783	169,929
<b>Total of Police Department</b>		<b>1,508,572</b>	<b>1,549,407</b>	<b>1,637,355</b>	<b>1,641,883</b>
<b>Fire Protection:</b>					
	Personal Services	337,337	345,657	364,857	370,167
	Purchase of Services	97,242	97,242	107,242	120,820
<b>Total of Fire/Emergency Medical</b>		<b>434,579</b>	<b>442,899</b>	<b>472,099</b>	<b>490,987</b>
<b>TOTAL OF PUBLIC SAFETY</b>		<b>1,943,151</b>	<b>1,992,306</b>	<b>2,109,454</b>	<b>2,132,870</b>
<b>Building/Code Enforcement:</b>					
	Personal Services	123,871	135,377	133,376	135,377
	Purchase of Services	5,107	4,957	5,607	4,957
<b>TOTAL OF CODE ENFORCEMENT</b>		<b>128,978</b>	<b>140,334</b>	<b>138,983</b>	<b>140,334</b>

TOWN OF GEORGETOWN FY2018 BUDGET		Expense Detail			
		FY15	FY16	FY17	FY18
Category	Department	Budget	Budget	Budget	Budget
<b>EDUCATION</b>					
<b>Public School:</b>					
	Personal Services	11,385,533	11,663,531	11,904,099	12,072,373
	Purchase of Services	2,192,274	2,139,723	2,212,930	2,375,311
	<i>Reduction of School's Requested Increase STM SPED</i>				
<b>Total Public Schools</b>		<b>13,577,807</b>	<b>13,803,254</b>	<b>14,117,029</b>	<b>14,447,684</b>
<b>School Assessments:</b>					
	Whittier Reg'l. Assess	519,384	611,884	558,181	639,862
	Essex County Tech Sending Tuition	101,178	101,178	97,025	55,038
<b>Total School Assessments</b>		<b>620,562</b>	<b>713,062</b>	<b>655,206</b>	<b>694,900</b>
<b>TOTAL OF EDUCATION</b>		<b>14,198,369</b>	<b>14,516,316</b>	<b>14,772,235</b>	<b>15,142,584</b>
<b>PUBLIC WORKS AND FACILITIES</b>					
	Personal Services	360,426	369,743	377,454	380,454
	Purchase of Services	463,655	463,655	474,095	483,647
<b>TOTAL OF PUBLIC WORKS &amp; FACILITIES</b>		<b>824,081</b>	<b>833,398</b>	<b>851,549</b>	<b>864,101</b>
<b>HUMAN SERVICES</b>					
<b>Health Services:</b>					
	Personal Services	67,311	70,430	70,430	71,486
	Purchase of Services	38,190	42,990	37,490	35,902
<b>Total of Health Services</b>		<b>105,501</b>	<b>113,420</b>	<b>107,920</b>	<b>107,388</b>
<b>Special Programs:</b>					
	COA Personal Services	68,771	85,375	96,922	98,375
	COA Purchase of Services	26,508	35,002	34,273	35,002
	Veterans Services Expense	44,000	44,000	44,000	44,000
	Veterans Graves Expense	4,000	4,000	4,000	4,000
	N. Essex Vet Dist. Assess	31,045	31,045	31,045	31,045
<b>Total For Special Programs</b>		<b>174,324</b>	<b>199,422</b>	<b>210,240</b>	<b>212,422</b>
<b>TOTAL FOR HUMAN SERVICES</b>		<b>279,825</b>	<b>312,842</b>	<b>318,160</b>	<b>319,810</b>
<b>CULTURE &amp; RECREATION</b>					
	Library Personal Services	200,942	201,874	204,903	207,976
	Library Purchase of Services	108,145	120,304	122,674	124,352
<b>Total of Library</b>		<b>309,087</b>	<b>322,178</b>	<b>327,577</b>	<b>332,328</b>
	P&R Personal Services	15,823	26,724	31,124	26,724
	P&R Purchase of Services	25,227	29,130	27,980	40,780
<b>Total of Parks &amp; Recreation</b>		<b>41,050</b>	<b>55,854</b>	<b>59,104</b>	<b>67,504</b>
	Historical Comm. Purchase of Services	500	500	1,000	1,000
	Memorial Day Service Expense	1,300	1,300	1,300	1,300
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>351,937</b>	<b>379,832</b>	<b>388,981</b>	<b>402,132</b>

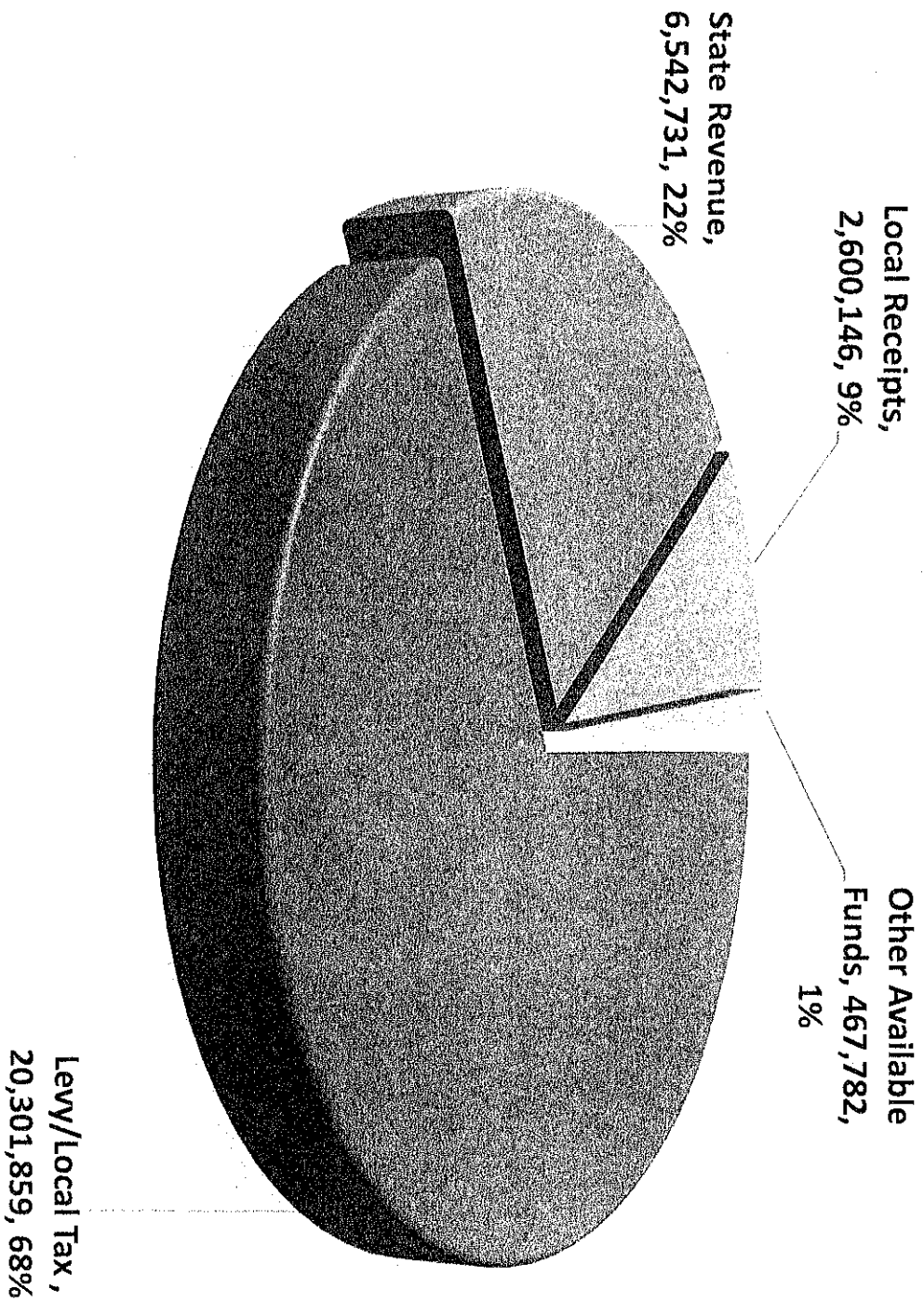
TOWN OF GEORGETOWN FY2018 BUDGET		Expense Detail			
		FY15	FY16	FY17	FY18
Category	Department	Budget	Budget	Budget	Budget
<b>DEBT SERVICE</b>					
<b>Principal:</b>					
	Landfill - Principal	75,000	60,000	50,000	0
	Land Acquis. - Series C	11,000	10,000	10,000	0
	School Renov. - Series C	174,000	165,000	215,000	245,000
	Water Pollution Abatement Bond	10,400	10,400	10,400	10,400
	Town Hall Building Remodeling	0	0	0	0
	Public Works - Building Addition	0	0	0	0
	Water Pollution Abatement Bond #2	10,661	10,661	10,661	10,661
	Library Addition Principle	120,000	120,000	120,000	120,000
	Capital Equipment Principal	105,000	70,000	70,000	64,202
	Elect Sub Station Prin. - Series B	80,000	80,000	80,000	80,000
	Energy Services Principal	130,000	130,000	135,000	135,000
	Penn Brook Feasibility Study	52,000	15,000	15,000	15,000
	Penn Brook School Project	1,000,000	985,000	985,000	985,000
	Turf Field & CR (CPC Bond)	0	0	166,067	165,000
	Middle/high School Project		0	170,000	170,000
<b>Total Of Principal</b>		<b>1,768,061</b>	<b>1,656,061</b>	<b>2,037,128</b>	<b>2,000,263</b>
<b>Interest:</b>					
	Landfill - Interest	8,273	4,530	1,425	0
	School Renov. Interest - Series C	19,618	15,703	11,990	6,615
	Land Acquisition Interest - Series C	723	475	250	0
	Short Term Loans-Other	42,500	60,000	60,000	25,000
	Town Hall Building Remodeling	-		0	0
	Public Works - Building Addition	-		0	0
	Library Addition - Interest	47,610	43,410	39,150	34,815
	Capital Equipment Interest	2,259	1,120	935	950
	Elect Sub Station Interest	15,940	13,140	10,300	7,410
	Penn Brook Feasibility Study Interest	14,678	12,800	12,350	11,750
	Energy Services Interest	45,890	45,078	43,948	42,429
	Penn Brook Construction Project	948,499	867,200	872,300	913,294
	Turf Field & Conservation Restriction-CPC	5,987	9,317	38,611	34,475
	Middle/high School Project		100,000	134,875	153,543
<b>Total of Interest</b>		<b>1,151,977</b>	<b>1,172,773</b>	<b>1,226,134</b>	<b>1,230,281</b>
<b>TOTAL OF DEBT SERVICE</b>		<b>2,920,038</b>	<b>2,828,834</b>	<b>3,263,262</b>	<b>3,230,544</b>
<b>INSURANCE</b>					
<b>Employee Benefits:</b>					
	Regional Retirement	1,330,876	1,428,594	1,586,606	1,671,924
	GASB 45	0	0	7,500	7,500
	Workmen Comp Insurance	139,054	150,757	150,000	150,000
	Unemployment Insurance	95,000	95,000	100,000	75,000
	Health Insurance	2,142,827	2,339,599	2,545,641	2,647,467
	Life Insurance	4,800	5,040	5,400	6,000
	Medicare Insurance	242,000	250,000	262,194	270,000
	Dental Insurance	153,762	153,762	165,000	165,000
<b>Other Insurance</b>					
	Vehicle Prop & Liab. Ins	178,758	232,180	287,000	287,000
<b>TOTAL OF INSURANCE</b>		<b>4,287,077</b>	<b>4,654,932</b>	<b>5,109,341</b>	<b>5,279,891</b>
<b>TOTAL OPERATING BUDGET</b>		<b>26,537,635</b>	<b>27,353,452</b>	<b>28,674,436</b>	<b>29,288,118</b>

TOWN OF GEORGETOWN FY2018 BUDGET		Expense Detail			
		FY15	FY16	FY17	FY18
Category	Department	Budget	Budget	Budget	Budget
	Total State Charges*** see attached	105,698	105,665	110,236	106,360
	State Off-Sets	167,437	167,437	214,030	204,993
	Snow & Ice Deficit				
	School Choice Assess - Sending	193,172	197,267	203,823	194,556
	Charter School Sending	10,121	23,372	22,956	24,210
	Essex County Tech Sending Tuition	Moved to School Budget	Moved to School Budget		
	Overlay	75,000	75,000	113,955	90,000
<b>Subtotal</b>		<b>551,428</b>	<b>568,741</b>	<b>665,000</b>	<b>620,119</b>
<b>TOTAL EXPENSES</b>		<b>27,089,063</b>	<b>27,922,193</b>	<b>29,339,436</b>	<b>29,908,237</b>
<b>TAX RECAP CHARGES (Cherry Sheet)</b>					
	Transfer to Capital Projects				
	Snow & Ice Deficit				
	State Charges	105,698	105,665	110,236	106,360
	School Choice Assessments -Sending	193,172	197,267	203,823	194,556
	Charter School Sending	10,121	23,372	22,956	24,210
	Essex County Tech Sending Tuition	Moved to school Budget			
	Overlay	75,000	75,000	90,000	90,000
<b>Subtotal</b>		<b>383,991</b>	<b>401,304</b>	<b>427,015</b>	<b>415,126</b>
<b>STATE OFFSETS</b>					
	School Choice - Receiving Tuition	151,933	193,768	203,823	194,556
	School Lunch	7,488	7,488	-	
	Public Library	8,016	9,884	10,207	10,437
<b>Subtotal</b>		<b>167,437</b>	<b>167,437</b>	<b>214,030</b>	<b>204,993</b>
<b>TOTAL STATE CHARGES</b>		<b>551,428</b>	<b>568,741</b>	<b>641,045</b>	<b>620,119</b>
<b>WATER DEPARTMENT</b>					
	Personal Services	724,201	505,000	514,000	572,000
	Purchase of Services	760,525	570,360	595,983	607,655
	Indirect Expenses		262,164	262,164	271,147
	Reserve Fund		100,000	100,000	100,000
	Debt Service		138,476	133,014	132,779
	Capital Expenses		372,000	362,839	906,420
	Water Salaries & Wages				
	Water Expenses & Rent				
	Water Department Direct Costs				
	Water Treatment Plant-Interest				
	Water Treatment Plant-Principal				
	Water Transmission Loop Interest				
	Water Transmission Loop Principal				
	Water Operating Reserve Fund				
	Admin Fees				
<b>TOTAL WATER DEPARTMENT</b>		<b>1,484,726</b>	<b>1,948,000</b>	<b>1,968,000</b>	<b>2,590,001</b>
<b>Ambulance Service</b>					
	Personal Services	120,670	0	238,249	238,249
	Purchase of Services	117,900	189,291	106,778	194,300
	Direct Expense				
<b>Total Ambulance Expenses</b>		<b>238,570</b>	<b>189,291</b>	<b>345,027</b>	<b>432,549</b>
<b>Total Ambulance Revenue</b>		<b>238,570</b>	<b>238,570</b>	<b>345,027</b>	<b>432,549</b>

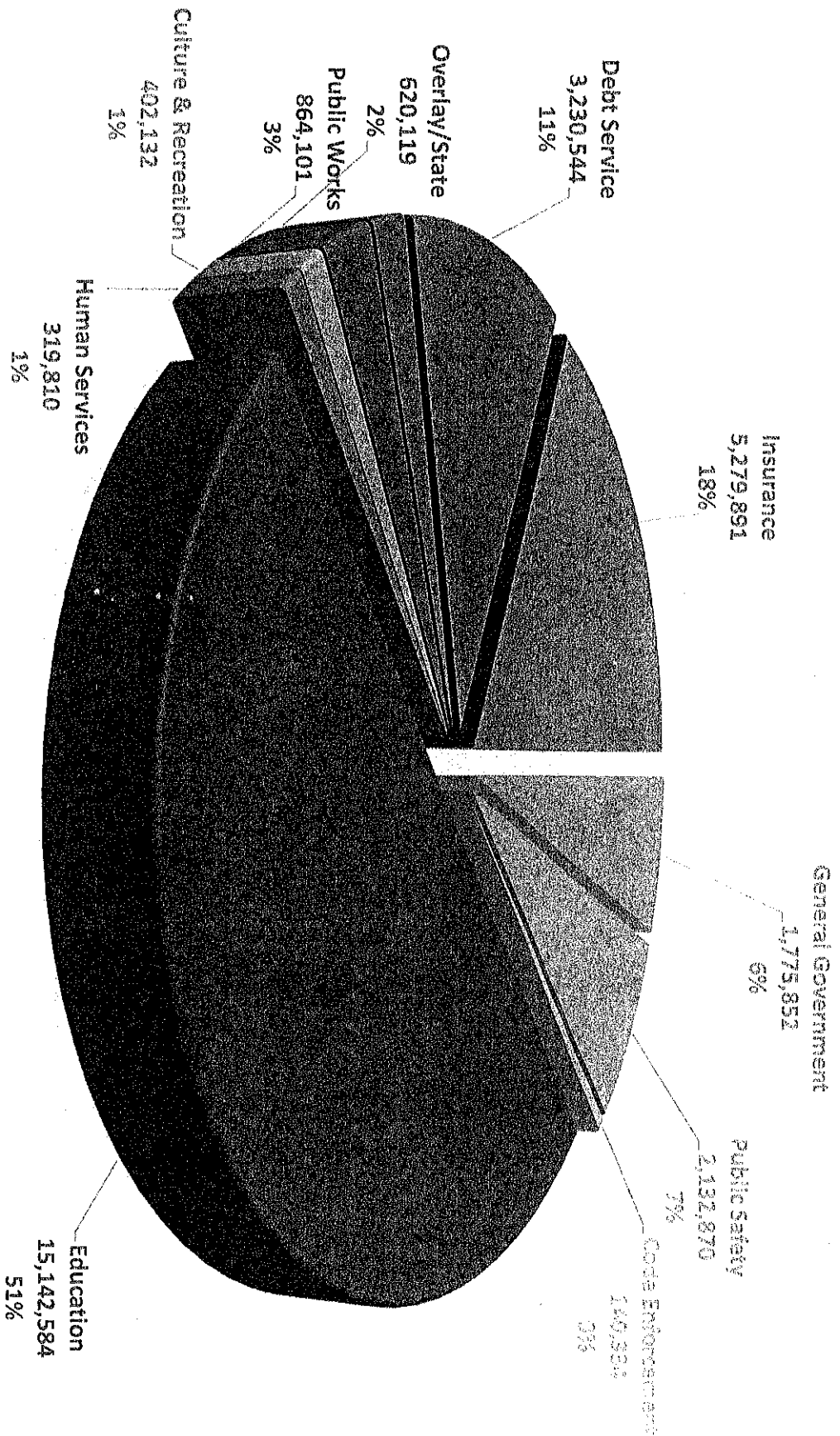
REVENUE DETAIL FY18

	FY 2015	FY 2016	FY 2017	FY 2018
<b>FY LEVY LIMIT</b>				
Prior Fiscal Year	15,426,877	15,961,836	16,524,860	17,183,255
Proposition 2 1/2 Levy Limit Growth	385,872	399,046	413,122	429,581
New Growth	149,287	163,978	245,273	150,000
Override				
<b>Levy Limit</b>	<b>15,961,836</b>	<b>16,524,860</b>	<b>17,183,255</b>	<b>17,762,836</b>
<b>Debt Exclusions</b>				
Penn Brook Construction	1,854,735	1,772,140	1,745,318	1,724,599
School Renovations	193,618	180,703	226,990	251,615
PB&MHS (ESTIMATE)				140,000
Library	167,610	163,410	159,150	154,815
MHS Constuction				6,018
Capital Equipment	35,613			
Middle High School Construction		4,540	279,351	261,976
<b>Total Debt Exclusion</b>	<b>2,251,576</b>	<b>2,120,793</b>	<b>2,410,819</b>	<b>2,539,023</b>
<b>Allowable Levy Limit</b>	<b>18,213,412</b>	<b>18,645,653</b>	<b>19,594,074</b>	<b>20,301,859</b>
<b>STATE REVENUE</b>				
<b>Education</b>				
Chapter 70	5,297,543	5,332,288	5,407,948	5,434,888
School Transportation				
Charter Tuition Assessment Reimb.	7,586	11,866	1,786	2,137
School Construction				
School Choice Receiving Tuition	151,933	196,130	203,823	193,823
School Lunch	7,488	7,488	-	-
<b>Total Education</b>	<b>5,464,550</b>	<b>5,547,752</b>	<b>5,613,557</b>	<b>5,630,848</b>
<b>General Government</b>				
State Funding to Local Govt.	637,437	660,385	688,782	715,645
Additional Assistance				
Revenues from Rooms Tax Increase				
Highway Fund				
Police Career Incentive				
Veterans Benefits	33,129	27,888	38,904	31,196
Exemptions: Vet, Blind & Surv. Spo	24,973	25,532	27,423	30,020
Exemptions: Elderly				
State Owned Land	124,694	124,694	124,585	124,585
Public Libraries	8,016	10,082	10,207	10,437
Variance per House Ways & Means unapplied				
<b>Total General Government</b>	<b>826,249</b>	<b>848,561</b>	<b>889,901</b>	<b>911,883</b>
<b>Total State Revenue</b>	<b>6,292,799</b>	<b>6,396,313</b>	<b>6,503,458</b>	<b>6,542,731</b>
<b>ESTIMATED LOCAL REVENUE</b>				
<b>Local Receipts</b>				
Motor Vehicle Excise	1,150,000	1,250,000	1,290,000	1,290,000
Penalties and Interest on Taxes	50,000	75,000	75,000	75,000
Payments in Lieu of Taxes	50,000	50,000	50,000	50,000
Fees	75,000	85,000	85,000	85,000
Rentals	40,000	40,000	40,000	40,000
Other Departmental Revenue	12,000	12,000	12,000	12,000
Licenses and Permits	135,000	135,000	135,000	175,000
Fines and Forfeits	70,000	70,000	80,000	75,000
Investment Income	16,000	21,000	21,000	21,000
Electrical Depart. Benefits & Debt Service	509,650	509,650	509,650	509,650
Misc. Receipts	104,350	104,350	93,496	93,496
Misc Medicaid Revenue	53,000	53,000	53,000	53,000
QECB Tax Credit	41,571	41,571	41,571	41,000
Revenues from Meals Tax Increase		80,000	70,000	80,000
<b>Total Estimated Local Receipts</b>	<b>2,306,571</b>	<b>2,506,571</b>	<b>2,555,717</b>	<b>2,600,146</b>
<b>Other Available Funds</b>				
Septic Betterment	21,060	21,060	21,060	21,060
Affordable Housing Trust	12,602	12,791	12,983	-
CPC Debt Service	41,487	41,487	204,678	175,575
Assessors Overlay Excess				
<b>Total Other Available Funds</b>	<b>75,149</b>	<b>75,338</b>	<b>238,721</b>	<b>196,635</b>
Water Department	262,164	262,164	262,164	271,147
<b>Total Estimated Local Receipts</b>	<b>2,306,571</b>	<b>2,506,571</b>	<b>2,555,717</b>	<b>2,600,146</b>
<b>Total Revenue</b>	<b>27,150,095</b>	<b>27,886,039</b>	<b>29,154,134</b>	<b>29,912,518</b>

## Source of Funds-FY18



# DEPARTMENTAL EXPENSES - FY 2018





**TOWN WARRANT  
SPECIAL TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS  
May 1, 2017**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex, Greetings.

In the Name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in the elections and in Town affairs, to meet at the Georgetown Middle/High School, 11 Winter Street, on Monday, May 1, 2017 at 7 o'clock in the evening then and there to act on the following articles:

**Article 1: Adjustments to the Fiscal Year 2017 operating budget (STM17-01)**

To see if the Town will vote to amend the vote taken under Article 2 of the 2016 Annual Town Meeting warrant for the purpose of adjusting line items in the FY 2017 budget, and as necessary, to transfer from available funds a sum of money for the purpose of supplementing departmental expenses, or take any other action in relation thereto.

*The Board of Selectmen recommends approval. (Vote-5-0)*

**Article 2: Appropriation of Free Cash for the Snow and Ice deficit FY2017 (STM17-02)**

To see if the Town will vote to transfer from available funds a sum of money to be applied to the FY2017 snow and ice deficit, or take any other action in relation thereto.

*The Board of Selectmen recommends approval. (Vote-5-0)*

**Article 3: Affordable Housing Trust/Planning Department Payroll Adjustment (STM17-03)**

To see if the Town will vote to transfer the sum of \$9,191 (Nine thousand one hundred ninety one dollars) from Line Item 01175510 (Planning Board Salaries) to Account #700094970 (Affordable Housing Trust), or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*The Board of Selectmen recommends approval. (Vote-5-0)*

### **Consent Calendar**

The use of a Consent Calendar speeds the passage of warrant articles which the Selectmen and Moderator, in consultation with Town Counsel and the Finance and Advisory Committee, believe should generate no controversy and can be properly voted without debate.

Each year there are a number of warrant articles which past experience suggests that the action taken on the floor of the Town Meeting will be **routine, non-controversial, and predictable**.

At Town Meeting, said list is then read by the Moderator as "Articles 6 & 7". If any voter has any doubt about passing a motion, or wishes an explanation of any article included in the Consent Calendar, the voter will say "hold" in a loud voice as each article is called out.

The Moderator will then ask if the "hold" is for a question or debate. If it is for a question, an explanation will be given and the article remains on the Consent Calendar. If the "hold" is for debate on the article it is removed from the Consent Calendar and restored to its original place on the warrant to be brought up, debated, and voted in the usual manner.

After calling the individual articles on the Consent Calendar, the Moderator will ask that all articles be passed as a unit by a unanimous vote.

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*Finance and Advisory Board recommends approval of Article 6 & 7. (Vote:4-0)*

#### **Article 6: Municipal Light Department Continuation of Operation (ATM17-05)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2017, or take any other action in relation thereto.

#### **Article 7: Chapter 90 Reimbursement, Transportation Bond (ATM17-08)**

To see if the Town will appropriate the sum of \$303,800 (Three hundred three thousand eight hundred dollars) or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

**Town Warrant**  
**Commonwealth of Massachusetts**  
**May 1, 2017**

ESSEX, ss. To the Constables of the Town of Georgetown, in the County of Essex,  
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the said Town, qualified to vote in the elections and in Town affairs to meet at the Georgetown Middle/High School, 11 Winter Street on the 1<sup>st</sup> day of May, 2017 (Monday) at 7 o'clock P.M. then and there to act on the articles of this warrant, and further, to meet at the Penn Brook School Gymnasium, 68 Elm Street in said Town, on the 8<sup>th</sup> day of May, 2017 (Monday), where the polls will be open from 8 o'clock A.M. until 8 o'clock P.M., to vote by ballot for the following officers: one Assessor for two years; two Selectmen, one Assessor, two School Committee Members, one Light Commissioner, one Water Commissioner, and two Peabody Library Trustees, for three years; and one Planning Board Member, for five years.

**Article 1: Town Officers and Committee Reports (ATM17-01)**

To hear and act on the reports of the Town Officers and Committees.

**Article 2: General Operating Budget/Reserve Fund (ATM17-02)**

To see if the Town will raise and appropriate, or appropriate by transfer from available funds, a sum of money to defray charges and expenses of the Town, including debt and interest and including support of the schools, to fix salaries of the several elected offices of the Town, as provided by Section 108, Chapter 41, General Laws, as amended, and to provide for a reserve fund for the ensuing year, as set forth in the Finance and Advisory Board Proposed Budget and Town Meeting Warrant for the Fiscal Year beginning July 1, 2017, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 3: Water Department Operating Budget (ATM17-03)**

To see if the Town will appropriate the receipts and available funds, including retained earnings, of the Water Department Enterprise Fund for the operation of the Water Department under the direction of the Water Commissioners for the Fiscal Year beginning July 1, 2017, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 4: Fire Department Ambulance Operating Budget (ATM17-04)**

To see if the Town will appropriate the receipts and available funds of the Fire Department Ambulance Enterprise Fund for the operation of the Town's ambulance service under the

direction of the Selectmen and Fire Chief for the Fiscal Year beginning July 1, 2017, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 5: Local Access Programming (ATM17-11)**

To see if the Town will vote as authorized by General Laws Chapter 44, Section 53F¾, to transfer from the PEG Access and Cable Related Fund, into which cable franchise fees and other cable-related revenues are reserved for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the sum of \$60,000 for salaries and \$40,000 for expenses for the fiscal year beginning July 1, 2017, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**{BEGIN CONSENT CALENDAR}**

**Article 6: Municipal Light Department Continuation of Operation (ATM17-05)**

To see if the Town will appropriate receipts of the Municipal Light Department for the operation of said Department under the direction and control of the Municipal Light Board, as defined in Section 34, Chapter 164, General Laws, for the Fiscal Year beginning July 1, 2017, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 7: Chapter 90 Reimbursement, Transportation Bond (ATM17-08)**

To see if the Town will appropriate the sum of \$303,800 (Three hundred three thousand eight hundred dollars) or any other sum to be reimbursed by the Commonwealth of Massachusetts under the Transportation Bond issue, to be spent by the Highway Surveyor, with approval of the Board of Selectmen, under the provisions of Chapter 90 of the General Laws, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**{END CONSENT CALENDAR}**

**Article 8: Revolving Funds (ATM17-14)**

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds and spending limits as set forth below, and (2) further to amend the General Bylaws by inserting a new bylaw, Article \_\_\_\_, Revolving Funds, establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

**ARTICLE \_\_ REVOLVING FUNDS**

§\_\_ - 1: There are hereby established in the Town of Georgetown pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds:

<b>FUND</b>	<b>REVENUE SOURCE</b>	<b>AUTHORITY TO SPEND FUNDS</b>	<b>USE OF FUND</b>
Zoning Board of Appeals	Applicants' fees	Zoning Board of Appeals	Application review, including but not limited to review services, clerical, legal expenses, equipment and office supplies
Conservation Commission – Camp Denison	Program fees, facilities use charges and outside vendor charges	Conservation Commission	Maintaining support of the land and facilities, including, but not limited to utilities, seasonal staff, legal expenses, equipment and office supplies
Fire Alarm	Annual fees charged for connection for municipal fire alarm system	Fire Department	Maintaining municipal fire alarm system
Inspections Department	Fees associated with electronic permit tracking software	Inspections Department	Funding permit tracking software fees, training, computer upgrades, data storage and electronic data conversion of existing paper files, and contract work associated with the electronic permitting system

§\_\_ - 2: Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

And, further, to set the fiscal year spending limits for such revolving funds as follows:

Program or Purpose	Fiscal Year Spending Limit
Zoning Board of Appeals	\$20,000.00
Conservation Commission – Camp Denison	\$60,000.00
Fire Alarm	\$14,000.00
Inspections Department	\$16,000.00

, or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 9: Fire Department-Heart Safe Community Initiative** (ATM17-13) (Submitted by the Fire Chief)

To see if the Town will vote to raise and appropriate, transfer from available funds a sum of money to purchase Automatic External Defibrillators (AED's), or take any other action in relation thereto.

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 10: Community Preservation Committee** (ATM17-12) (Submitted by CPC)

**A: Community Preservation General Budget**

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation budget and to appropriate, pursuant to G.L. Ch. 44B §6, from the Community Preservation Fund a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018; and further, pursuant to G.L. Ch. 44B §6, to reserve for future appropriation from Community Preservation Fund estimated annual revenues the following amounts as recommended by the Community Preservation Committee: a sum of money for open space, including land for recreational use; a sum of money for historic resources; and a sum of money for community housing; as well as sum of money to be placed in the 2018 Budgeted Reserve for general Community Preservation Act projects or purposes recommended by the Community Preservation Committee, as follows:

**Reservations:**

\$52,000 (>10% of the estimated FY revenues) for open space, including land for recreational use; and

\$52,000 (>10% of the estimated FY revenues) for historic resources; and

\$52,000 (>10% of the estimated FY revenues) for community housing.

**Appropriations:**

\$21,000 (less than 5% of the estimated FY revenues) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for the Fiscal Year;

\$132,000.00 (One Hundred Thirty Two Thousand Dollars) from the Open Space / Recreational Land Reserve and \$268,000.00 (Two Hundred Sixty Eight Thousand Dollars) from the Undesignated Account for a total of \$400,000.00 (Four Hundred Thousand Dollars) for the Debt Service, principal and interest payments and any and all costs associated with Bond notes and instruments incurred by the Community Preservation Fund related to the Articles previously appropriated at the Annual Town Meeting in 2013 (Articles 27(H) ATM 5-6-13 and 27(I) ATM 5-6-13); or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**B: Community Preservation Community Housing Category, "Affordable Housing Trust Grant"**

To see if the Town will vote, pursuant to G.L. c. 44B, to appropriate \$60,000.00 (Sixty Thousand Dollars) from Community Preservation Fund Community Housing Reserve Account as a grant to the Georgetown Affordable Housing Trust for the purposes of Affordable Housing initiatives consistent with the Trust's Articles of Incorporation and the accepted Town of Georgetown Affordable Housing Production Plan and to authorize the Board of Selectmen to enter into a Grant Agreement with the Georgetown Affordable Housing Trust setting the terms for such grant, including a requirement that the owners of any dwellings subsequently receiving any of these appropriated monies from the Trust grant to the Town an Affordable Housing Restriction in said dwellings, and further, to authorize the Board of Selectmen to accept such restrictions; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**C: Community Preservation Community Housing Category, "Housing Authority Swing Gate"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Community Housing Reserve Account, the amount of \$8,000.00 (Eight Thousand Dollars) to the Housing Authority for the costs related to the installation of a swing gate to provide emergency access to the Trestle Way Housing Authority Complex; and to authorize the Board of Selectmen and the Housing Authority to enter into all agreements and execute any and all instruments for any grants to defer the costs associated with this initiative. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community

Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article D: Community Preservation Historic Resources Category, "Historic Gravestones Preservation at Union Cemetery"**

To see if the Town will vote, pursuant to G.L. c. 44B, to appropriate from Community Preservation Fund Historic Reserve Account, the amount of \$20,000.00 (Twenty Thousand dollars) for the restoration and conservation of gravestones and monuments at Union Cemetery requiring the most necessary conservation, as determined by the Georgetown Historical Commission. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any other action related thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article E: Community Preservation Historic Resources Category, "Historic Schoolhouse No. 2"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Historic Reserve Account, the amount of \$20,000.00 (Twenty Thousand dollars) for the replacement of the roof and the interior and exterior restoration of the only remaining schoolhouse in Georgetown, including all incidental and related costs. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any other action related thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*

*Board of Selectmen recommends approval. (Vote 5-0)*

**Article F: Community Preservation Historic Resources Category, "Historic Brocklebank Museum Preservation"**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund \$12,000.00 (Twelve Thousand dollars) from the Community Preservation Fund Historic Reserve Account, to make exterior repairs, scrape, prime and paint the Historic Samuel Brocklebank Museum located at 108 East Main Street and to authorize the Board of Selectmen to enter into a Grant Agreement with the Georgetown Historical Society setting the terms for such grant, including a requirement that Georgetown Historical Society grant to the Town an historic preservation restriction, and further, to authorize the Board of Selectmen to accept such restriction, and further, any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after



a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect, or take any other action in relation thereto.  
*Finance and Advisory Board recommends approval. (Vote-4-0)*  
*Board of Selectmen recommends approval. (Vote 5-0)*

**Article G: Community Preservation Open Space Category, “West Street Fields Preservation and Restoration”.**

To see if the Town will vote, pursuant to G.L. c.44B, to transfer the remaining balances from two previously appropriated Community Preservation Act Open Space Category accounts:

Article 31(F) of the Annual Town Meeting of 5-5-14 (CP\_app\_106)

Article 24 (G) of the Annual Town Meeting of 5-4-15 (CP\_app\_113)

for a total of \$11,226.09 (Eleven Thousand two hundred twenty six dollars and nine cents) and to utilize the funding for the restoration of the fields at the West Street Fields. Any funds from this appropriation remaining unspent after a period of 3 years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*  
*Board of Selectmen recommends approval. (Vote 5-0)*

**Article H: Community Preservation Open Space Land Category, “Camp Denison Bathroom”.**

To see if the Town will vote, pursuant to G.L. c.44B, to appropriate from Community Preservation Fund Undesignated Account \$5,000.00 (Five Thousand dollars) to complete the rehabilitation of an existing bathroom at Camp Denison. Any funds from this appropriation remaining unspent after a period of three years from the date of the approval of this article will be returned to the Community Preservation fund only after a vote by the Community Preservation Committee determining that it is unlikely the remaining appropriated funds will need to be spent to this effect; or take any other action in relation thereto.

*Finance and Advisory Board recommends approval. (Vote-4-0)*  
*Board of Selectmen recommends approval. (Vote 5-0)*

**Article 11: Parks and Recreation Bylaw Amendment (ATM17-15)**

To see if the Town will vote to amend the Town’s General Bylaw by inserting a new bylaw entitled, Public Parks, Recreation Facilities and Beach, as follows, and to authorize the Town Clerk to assign appropriate numbering therefor:

§\_\_\_ - 1 Parks and Recreation Commission

The Parks and Recreation Commission is hereby authorized, following a public hearing for which at least two weeks notice is posted on the Town bulletin board and official website, to promulgate regulations regarding the use of all Town parks, beaches, ponds, rail trails, parks,

playgrounds, recreation facilities and any other property under the care, custody or control, or management or joint management of the Parks and Recreation Commission. Regulations promulgated by the Parks and Recreation Commission under authority of this section shall be posted on the Town's website, in the office of the Park and Recreation Commission, and be placed on file in the office of the Town Clerk.

§ \_\_\_\_ - 2 Enforcement

This bylaw may be enforced by any means available in law or in equity including non-criminal disposition in accordance with Article II, Section 1-4 and 1-5 of the Town's General Bylaws and M.G.L. c. 40, §21D. The enforcing authority for this bylaw and any regulations promulgated hereunder shall be any police officer of the Town of Georgetown.

§ \_\_\_\_ - 3 Specific Penalties

When enforced through non-criminal disposition, any person who violates any provision of this bylaw or the regulations adopted by the Parks and Recreation Commission shall be subject to a fine of \$100.00 for the first violation, \$200.00 for the second violation and \$300.00 for the third and any subsequent violations. Each day a violation exists shall constitute a separate violation.

And further, to amend Section 1-8 by deleting the strikethrough text and inserting the bold text as follows:

Violations of the following bylaws, sections of bylaws, regulations and rules and sections of regulations and rules, hereinafter called "provisions," may be enforced in the manner provided in MGL c. 40, § 21D, by any police officer, including any special police officer. The penalty shall be \$50 as to any provision, **except as otherwise specified**. For the purposes of MGL c. 40, § 21D, the municipal officers, employees or agents whose titles are listed below under each provision shall also be deemed "enforcing persons" for such provision...

K. Recreation Commission Regulations (Chapter 550):

(1) Penalty: ~~\$50.~~ **\$100 for the first violation**

**\$200 for the second violation**

**\$300 for the third and subsequent violations**

(2) Enforcing persons: Georgetown Police Department

or take any other action thereto.

*Board of Selectmen recommends approval. (Vote 5-0)*



**Please bring this book with you to the Annual Town Meeting**

Monday, May 2, 2016  
7:00 P.M.

At the Georgetown Middle/Senior High School Auditorium